



BY-LAWS

OLD CANBERRANS HOCKEY CLUB INC.

Last Updated: December 2025

ABN: 35 294 531 086;

ACT Registrar Association Number: A3091

Website: <http://www.ochc.com.au>

Address: c/-HACT, 196 Mouat St, Lyneham ACT 2602

1	Introduction and Purpose	2
2	Committee Roles and Responsibilities	2
2.1	Committee Structure	2
2.2	Key Responsibilities	3
3	Membership	3
3.1	Membership Categories	3
3.2	Membership Rights and Obligations	4
4	Fee Structure and Payments	4
4.1	Fee Structure	4
4.2	Payment Plans	5
4.3	Transfer to or from another Australian club to OCHC	5
4.4	Outstanding Fees and Charges	5
4.5	Umpire Payments	6
5	Team Selection Process	6
5.1	Team Nomination and Communication	7
5.2	Promotion and Demotion	7
6	Behavioural Expectations	8
6.1	Code of Behaviour	8
6.2	Breaches of Code of Behaviour	8
6.3	Complaint Handling Process	8
7	Injury Reporting	9
8	Recognition and Awards	10
8.1	Perpetual Awards	10
8.2	Team Awards	11
8.3	Service Awards	11
9	Uniforms	11
9.1	Rounds of Significance	12
9.2	Club Merchandise	12
10	Social Media Policy	12
	Appendix A: Schedule of Annual Club Activities	14
	Appendix B: References	15
	Appendix C: Glossary	16

1 Introduction and Purpose

Founded in 1936, Old Canberrans Hockey Club (OCHC) has a proud history rooted in Canberra's educational institutions. Known affectionately as the "Checks", the club promotes participation, inclusion, and excellence across all levels of hockey - from juniors to Capital League. OCHC is committed to fostering a vibrant, respectful, and community-focused sporting environment.

Document Hierarchy

The OCHC governance framework comprises three tiers of documents that collectively support the club's legal compliance, strategic direction, and day-to-day operations.

- **Tier 1: Constitution**

The Constitution is the club's foundational legal document, developed in line with national and state sport guidelines. It defines the authority, responsibilities, and obligations of the Committee and Members. Amendments require approval at the Annual General Meeting (AGM).

- **Tier 2: By-Laws**

The By-Laws operationalise the Constitution by outlining club policies and procedures. They cover Committee roles, membership, fees, discipline, uniforms, awards, and annual events. The Committee may amend By-Laws through standard decision-making processes.

- **Tier 3: Operational Documents**

These include the Strategic Plan, Annual Budget, and other planning tools. They guide Committee decisions and are updated periodically to reflect the club's evolving priorities and resources.

2 Committee Roles and Responsibilities

The Committee is responsible for the governance, strategic direction, and operational oversight of the club. This includes ensuring compliance with the Constitution, Hockey ACT (HAC) and relevant legislation, managing club activities, and representing the interests of members.

2.1 Committee Structure

Committee members are elected for a term of 12 months, commencing at the conclusion of the AGM. The Committee is comprised of the either Office Bearer positions or General Committee Members.

- **Office Bearers**

- President
- Vice-President
- Secretary
- Treasurer

- **General Committee Members (positions are determined annually at the AGM and are subject to change)**

- Men's Coordinator
- Women's Coordinator
- Junior Coordinator
- H2H Coordinator
- Social Media Coordinator
- Sponsorship Coordinator
- Coaching Coordinator
- Umpiring Coordinator

- Assistant Treasurer

A committee member may hold more than one position, and committee member positions may be held jointly by two or more members as agreed at the AGM.

The Committee may establish sub-committees or roles to support specific functions, such as coaching, fundraising, or social events.

Formal office bearer duties and Committee responsibilities can be found in the *Office-Bearer Duties* document.

2.2 Key Responsibilities

Committee responsibilities include:

- Upholding the Constitution and By-Laws
- Managing club finances and resources
- Overseeing membership and player welfare
- Organising competitions, events, and awards
- Ensuring compliance with relevant legislation and sporting body requirements
- Communicating decisions and policies to members
- Strategic planning and guiding the long-term development of the club
- Risk management, including safety and child protection
- Recruiting, supporting, and recognising volunteers
- Managing and maintaining club equipment and assets
- Developing, reviewing, and enforcing club policies, including codes of conduct, social media, inclusion, and dispute resolution
- Meeting the regulatory obligations of the ACT Government Incorporated Associations Act, the Australian Security and Investment Commission and the Australian Taxation Office.

3 Membership

Membership of the Club is governed by the Constitution and supported by these By-Laws. All members must be approved by the Committee and, unless otherwise stated, must pay the prescribed annual fee.

3.1 Membership Categories

OCHC membership is based on the following categories:

- **Senior Playing Members**
Individuals aged 18 and over who actively participate in club competitions. Must be approved by the Committee and have paid the annual fee.
- **Junior Playing Members**
Individuals under 18 who participate in club competitions. Approval and fee payment requirements are the same as for senior members.
- **Associate Members (Non-Playing Members)**
Any person, other than a player of the Club, may be an associate member of the Club, unless specifically rejected with grounds by the Committee. Non-playing membership is generally granted at no cost.
- **Life Members**

Conferred at the AGM on recommendation of the Committee, in recognition of distinguished service. Only one Life Membership may be awarded per AGM. Life Members may attend and vote at all general meetings and official functions.

- **Patrons**

Nominations for a Patron may be received from a Member. Appointments are made by the Committee. New appointments are ratified at the next AGM. Patrons are honorary and act as an advocate, supporter and promoter of the Club. Patrons may or on request attend Committee meetings to speak on specific matters. Patrons do not have voting rights.

3.2 Membership Rights and Obligations

Membership Rights:

- Participate in Club activities, competitions, and events in accordance with Club policies
- Vote at General Meetings and stand for election to the Committee (where eligible)
- Receive information, updates, and communications from the Club
- Access Club equipment, and resources as appropriate
- Submit feedback, proposals, or complaints in accordance with the Club's procedures

Membership Obligations:

- Uphold the Constitution and By-Laws
- Act in the best interests of the Club and its members
- Comply with relevant codes of conduct and policies
- Pay applicable fees by the due date (unless exempt)
- Respect the rights, safety, and welfare of other members
- Comply with the rules and regulations of the governing body Hockey ACT.

Failure to comply with the above may result in membership status being revoked or suspended in accordance with the Club's disciplinary procedures.

4 Fee Structure and Payments

OCHC is a non-profit association registered and operating under ACT law. Approximately 80% of the club's annual income is derived from member fees, which are paid to HACT to cover competition costs for the club's teams in both the outdoor winter and indoor summer seasons. These costs include field hire for outdoor training. HACT competition fees and field hire increase incrementally each year. The remaining funds are primarily used for end-of-season expenses, including awards, trophies, and equipment such as balls and training gear. Modest honoraria are paid to the head coach of the Men's and Women's Capital League 1 training squads respectively. These payments, along with the cost of additional field hire for their training sessions, are funded by the higher annual fees paid by members of those squads.

The committee actively seeks donations and sponsorships and monitors advertised grant programs, with a particular focus on junior development. The club's annual financial statements for the financial year end on 31 October, are audited and presented at the AGM.

4.1 Fee Structure

Membership fees are determined annually in accordance with the club's endorsed financial budget, which is presented and approved at the AGM. The fee structure reflects the club's financial goals and

operational requirements, and is informed by the HACT competition fee schedule as well as other cost considerations. Fees comprise the following components:

1. HACT Competition Fees
2. Training Fees
3. Umpire Contribution
4. Equipment Upkeep
5. General Miscellaneous e.g. Presentation Night Awards, Coaching Payments, Match Recordings, HACT Award Events, Travel for Away Matches, etc.

Separately and in addition, all members who access playing surfaces must pay the Hockey Australia Levy, which ensures coverage under Hockey Australia's insurance policy.

Provision for reduced annual fee in case of injury or other special reasons

If a player finds during the season that they will play less than 8 games during the season because of injury or another substantial reason, they should contact the Treasurer immediately. Fee reduction arrangements for these cases are at the discretion of the Committee.

4.2 Payment Plans

The Constitution requires that annual outdoor fees are due for payment by 31 May. The preference is for payment of fees to be made in full to enable the Club to meet the HACT competition fee and other obligations. However, recognising that hockey fees are expensive, this may be challenging for some members, and OCHC offer an instalment option. Players or their guardians seeking to avail themselves of this option are to engage with the Treasurer to develop and agree a payment plan. Personal payment plans are assessed on a case-by-case basis and generally are set with a 6-8 week payment schedule, unless otherwise agreed. Payment plan arrangements should be agreed with the Treasurer and in operation before the 31 May fee due date.

4.3 Transfer to or from another Australian club to OCHC

It is in the interest of any player attempting to transfer to or from another club to OCHC to ensure that they can be declared a "financial member" of their current club. Be aware that all Australian hockey clubs are required to ensure that any players they are accepting from other clubs are "financial"; that is, that they do not owe any money to the club they are leaving. Both clubs involved in a player transfer are expected to complete a transfer acceptance through the management system (i.e. Rev Sport) which confirms financial clearance approval by the releasing Club.

4.4 Outstanding Fees and Charges

Players with outstanding fees or charges may be subject to the following measures:

1. Ineligibility to participate in any future games, including Finals Series
2. Refusal of release to another club
3. Ineligibility to vote at any club meeting

Casual players with unpaid fees for more than two games will not be invited to play until their outstanding balance is settled unless a specific arrangement has been agreed by the Committee.

4.5 Umpire Payments

Umpire payments are managed through two separate arrangements:

1. **HACT-Managed Competitions**

For certain leagues (as determined by HACT each year), umpire payments are administered directly by HACT. These arrangements, including which leagues are covered, may vary from year to year and are subject to HACT's policies and procedures.

2. **Club-Managed Competitions**

For all other competitions not covered by HACT, the club is responsible for organising and paying umpires directly. This includes payments to junior umpires and applies to both outdoor and indoor seasons. Where available HACT directed rates for umpires will apply.

The Umpiring Coordinator is responsible for maintaining accurate records of umpiring allocations and must provide the Treasurer with regular updates to facilitate timely payment. The cost of umpiring is included when setting annual fees.

5 Team Selection Process

Team selection at OCHC is guided by principles of fairness, transparency, and development. Selection processes vary by competition level and age group and are overseen by designated coaches and selectors in accordance with club policy.

Teams will be selected to the best of the selector's abilities, to ensure even numbers and consistent ability levels across all grades. If a player does not inform us of where they would like to trial for, they will be placed in the team with available positions and can request to be moved later if required.

Selection decisions are based on a combination of:

- Game and training performance
- Team balance and stability
- Fitness, attitude, and discipline
- Decision-making and leadership
- Development potential
- Availability and communication
- Commitment to club values and culture

Capital League Teams – Hockey ACT Elite Competitions

- CL1: Selected by the CL1 coach based on performance history, fitness, training attendance, and recommendations from previous coaches and club representatives.
- CL2: Selected by the CL2 coach in consultation with the CL1 coach and selectors. Players must demonstrate current ability or development potential to play at Capital League level.

State League Teams – Hockey ACT Graded Competitions

- SL1: Selected by the SL1 coach with input from CL coaches, selectors and junior coaches if applicable, using feedback from previous seasons. Training attendance and development potential are key criteria.
- SL2 and Below: Selected by coaches and selectors using performance data and coordinator feedback. Teams are balanced to ensure fair competition and player development.

Junior Teams

- All junior players undergo skills assessments during Trial Day or early training sessions.

- Rankings are determined through drills, gameplay, and consultation with selectors, coordinators, and junior coaches.
- Coach rankings from previous seasons may be taken into account when player rankings are being discussed.
- Where children want to play purely in a social team with one or two friends, an effort will be made to accommodate that wish. This must be made clear to the age group coordinator. In any event, every player will still need to undergo a skills assessment, as organised for their age group.
- Team placements are provisional until week 4 of the season to allow for adjustments based on performance and team balance.

Juniors Playing in Senior Teams

- Age eligibility for juniors to play senior hockey is prescribed in Hockey ACT Senior Competition Rules.
- Juniors wishing to play seniors hockey will need to attend senior trials/selections and/or participate in senior training sessions.
- Juniors will be placed into senior teams based on their skill levels, physical maturity, attitude, and commitment levels.
- Selection of junior players in senior teams will be based around the number of senior players in each team, ensuring a balanced team of juniors and senior mentors.
- In a case where there are too many adequately skilled players for one team, positions will be given to senior players first within reason.

5.1 Team Nomination and Communication

OCHC is required to nominate teams to HACT well in advance of the season start, often before preseason trials and training sessions commence. To support this process:

- **Early Engagement:** Coordinators will contact players early in the calendar year to confirm interest and availability for the upcoming season.
- **Player Responsibility:** Once selected, players must promptly notify their coach, manager, or coordinator if they are unavailable for any part of the season.
- **Initial Team Placement:** From Round 1, players should assume they are in the team they have been selected for unless advised otherwise.
- **Communication of Selections:** Team lists, including coaches and managers, will be communicated to players as soon as possible prior to season commencement.
- **Provisional Period:** While teams are finalised before the season begins, adjustments may occur during the first few weeks to ensure team balance and alignment with club objectives.

5.2 Promotion and Demotion

- In-season movement between teams may occur based on ability, attitude, training attendance, and team requirements.
- Coaches, selectors and relevant age group coordinators play a central role in these decisions, which aim to support individual development and team cohesion.

6 Behavioural Expectations

6.1 Code of Behaviour

OCHC is committed to fostering a respectful, inclusive, and safe environment for all participants. The club adheres to the OCHC Code of Behaviour, which outlines expectations for players, coaches, officials, parents or guardians, and spectators. This Code is consistent with the standards set by [Hockey Australia Code of Conduct](#) and is further detailed in the [OCHC Code of Behaviour](#).

By completing the membership process, all members acknowledge and accept the Code of Behaviour and agree to comply with it throughout their involvement with the club. Breaches of the Code may result in disciplinary action in accordance with club and association procedures.

Victimisation

OCHC is committed to ensuring that all complaints are handled fairly, respectfully, and without fear of negative consequences. The complaints process is guided by the principles of natural justice and procedural fairness. No person involved in a complaint - whether as the complainant, the subject of the complaint, a witness, an investigator, or a Committee member - should be subject to victimisation. This includes any form of retaliation, intimidation, or unfair treatment.

If the Member Protection Officer or Committee believes that someone has been victimised during the complaint process, they may take disciplinary action against the person responsible. If a complaint is found to be deliberately false, harmful, or made in bad faith, the Committee may also take disciplinary action against the complainant.

6.2 Breaches of Code of Behaviour

Any person may make a complaint if they believe a member has not followed the OCHC Code of Behaviour. Complaints can relate to behaviour, decisions, or situations that seem unfair, inappropriate, or against the Code. This includes actions such as:

- Ignoring the responsibilities outlined in the Code
- Damaging the reputation of OCHC, HACT, or Hockey Australia
- Not following child safety policies and procedures
- Appointing someone to work with children who is not suitable
- Discriminating against, bullying, or harassing others
- Punishing someone for making a complaint
- Making unwanted advances or having inappropriate relationships with someone they supervise
- Sharing private or confidential information without permission
- Making a complaint they know is false or intended to cause harm
- Ignoring penalties or directions given by the Committee

6.3 Complaint Handling Process

OCHC is committed to resolving complaints fairly, respectfully, and in line with the principles of natural justice and procedural fairness. These procedures apply to all complaints, including those involving abuse, bullying, harassment, discrimination, misconduct, or maladministration. All complaints will be handled promptly, seriously, sensitively and confidentially.

Making a Complaint

Complaints can be made at any time to the Member Protection Officer or a Committee member. If the complaint involves a Committee member, that person will not be involved in handling the matter unless the complaint is clearly false or improper.

Complaints may be submitted verbally or in writing and should include:

- The name(s) of the person(s) involved and any witnesses
- The date and location of the incident
- A description of what occurred, including relevant context
- The identity of the complainant will be kept confidential unless disclosure is required by law or necessary to resolve the issue.

Informal Resolution

Where appropriate, minor complaints should first be addressed informally. The complainant is encouraged to raise the issue directly with the member(s) involved, with support or mediation from the Committee if needed.

Formal Investigation

If informal resolution is not possible or appropriate, the Committee may appoint an independent person to investigate the complaint discreetly and thoroughly.

The member(s) subject to the complaint will be given a fair opportunity to:

- Share their version of events
- Identify witnesses or supporting individuals
- Provide relevant documents or evidence
- The Committee may seek additional information from any person or source it considers necessary.

Decision and Disciplinary Action

After reviewing all relevant information, the Committee will determine, on the balance of probabilities, whether the complaint is substantiated and whether disciplinary action is warranted.

If disciplinary action is taken, the member(s) concerned will be notified in writing, including the reasons for the decision and the action to be taken. The Committee may consider prior conduct and other relevant factors. Decisions are made by simple majority vote and are final.

Record Keeping

All complaints, investigation records, and Committee decisions will be securely retained by the Member Protection Officer for future reference.

7 Injury Reporting

OCHC prioritises the safety and wellbeing of all players, officials, and volunteers. If an injury occurs during a game or while on HACT grounds, it must be reported, regardless of severity.

Reporting Process

- **During a Game:** Coaches or managers must record all injuries on the match card and ensure the injury is entered online when submitting the team list and score.
- **Post-Incident:** If the injury is serious or requires medical attention, the injured person (or their representative) should follow HACT's insurance claim process. This includes submitting an injury report via the [HACT Injury Portal 1](#).

Insurance Claims

HACT provides insurance coverage through the National Insurance Program in partnership with Honan Sport. This includes:

- Personal Injury Insurance
- Public Liability Insurance
- Club Management Liability Insurance

To make a claim:

- Visit the Honan Sport Hockey Australia page 2.
- Complete and lodge the claim form.
- A SportsCover representative will contact you with next steps.
- HACT encourages all participants to hold private health insurance, as the personal accident coverage is considered basic.

8 Recognition and Awards

8.1 Perpetual Awards

Each year, OCHC recognises outstanding contributions across the club through a series of perpetual awards. These awards celebrate excellence, commitment, and community spirit, and are presented at the end-of-season event.

Member Poll-Based Awards - These awards are determined by club-wide member voting:

- Club Member of the Year - Recognises an individual who has made a significant, positive impact across the club.
- Club Supporter of the Year - Awarded to a non-playing member who has shown exceptional support and involvement.
- Backstick Award (Most Memorable Moment of the Year) - Celebrates a standout moment from the season, originally focused on goals but now includes broader memorable events.
- Committee Member of the Year - Recognises a committee member who has gone above and beyond in their role.

Committee-Voted Awards - These awards are determined by the Committee:

- President's Award - Outstanding male junior playing in senior teams.
- Vice President's Award - Outstanding female junior playing in senior teams.
- Senior Team of the Year - Based on performance, cohesion, and club spirit.
- Senior Coach of the Year - Assessed on results, team culture, and player development.
- President's Commendations - Additional recognition for coaches and others who have made a meaningful impact on the club.

- Umpire's Award - Recognises a member who contributes to umpiring across levels, supports junior development, and steps in when needed - not purely based on volume or paid appointments.

Statistics-Based Awards: These awards are based on season performance data and qualitative performance:

- Best Defence – Men's
- Best Defence – Women's
- Highest Goal Scorer – Men's
- Highest Goal Scorer – Women's

8.2 Team Awards

Each season, team coaches and managers will identify players who have made a meaningful contribution to their team and are deserving of recognition. Awards are typically presented at the end of the season and may include:

1. **Best and Fairest:** Awarded to the player with the highest total of 3-2-1 votes collected across the season. Votes are allocated after each game based on performance, sportsmanship, and impact.
2. **Coaches Award:** Selected by the coach based on overall contribution to the team. This may reflect performance at training, on-field leadership, off-field support, or be given as an encouragement award.
3. **Most Improved:** Awarded to the player who has shown the greatest development over the season in skill, confidence, consistency, or attitude.

Coaches and managers may adjust or substitute awards at their discretion to reflect the unique dynamics and contributions within their team.

8.3 Service Awards

The club makes every reasonable effort to maintain records of games played by members across seasons. Major playing milestones - such as 50, 100, 200, 300, 400, and 500 games - are formally acknowledged via the club's social media channels. While the club does not currently provide formal gifts for milestone achievements, individual teams are welcome to organise their own recognition or gifts for teammates at their discretion.

9 Uniforms

The standard OCHC uniform consists of:

- A checkered black and yellow (gold) playing shirt
- Black shorts or skirt
- Black socks with a yellow fold-over

Players in the Capital League 1 squads are provided with playing shirts featuring current sponsor logos at the start of the season and are not required to purchase these shirts. All other senior players are required to purchase their own uniforms. Uniforms are available from the Hockey Shop at the Lyneham Hockey Centre. Members are advised to place orders as early as possible, as there may be waiting times for new stock.

Junior players are issued a playing shirt at the beginning of the season, which must be returned at the end. Junior-sized shirts are available for purchase if preferred.

9.1 Rounds of Significance

OCHC supports HACT's Rounds of Significance, which may include:

1. **Reconciliation Round** – Celebrating the contributions and culture of Aboriginal and Torres Strait Islander peoples
2. **Pride Round** – Promoting LGBTIQ+ inclusion and diversity in hockey
3. **Livin' For Hockey Round** – Raising awareness of mental health and wellbeing
4. **Chris MacKinnon Round** – Honouring the legacy and impact of Chris MacKinnon within the hockey community

Participation in these rounds may involve wearing special jerseys, socks, armbands, or other forms of recognition, as determined by the Committee. Uniform changes are required to be submitted to, and approved by, HACT through the Committee.

In addition, teams may choose to wear armbands to acknowledge significant events. This may include black armbands in recognition of the passing of a person important to the team or club.

9.2 Club Merchandise

Club merchandise is available for purchase by all members through the club's online store. Items include playing shirts, skirts, shorts, jumpers, and other apparel. The store also features special edition jerseys associated with Rounds of Significance, such as the Indigenous Round jersey.

Orders are organised for collection through the Hockey Shop at the Lyneham Hockey Centre. Members are encouraged to place orders early to ensure availability and timely delivery.

10 Social Media Policy

OCHC recognises the value of social media in building community, sharing achievements, and promoting the sport. The club's online presence is managed in accordance with the [OCHC Social Media Policy](#), which outlines expectations for responsible use and provides guidance for members engaging with official and personal platforms.

Key Principles:

- Social media should be used to promote positive engagement, respect, and inclusion.
- Members must not post content that is offensive, discriminatory, defamatory, or harmful to the club, its members, or its partners.
- Privacy and confidentiality must be respected at all times.
- Only authorised individuals may post on behalf of the club on official accounts.

Posting and Content Requests

Members seeking to have content shared on OCHC's official social media channels, or that have concerns about existing content, please contact the Social Media Coordinator via social@ochc.com.au. All submissions will be reviewed in line with the club's policy.

Non-Consent

OCHC collects non-consent preferences from members at the start of each season as part of the registration process and makes every effort to respect these choices when posting on the club's official social media channels. While the club encourages other affiliated organisations, including HACT, to

respect members' preferences, we cannot control content posted on their platforms. Members who do not consent to being featured are encouraged to actively ensure they are not photographed or recorded during club activities or events.

Medical information

Members may provide medical information relevant to their hockey participation. Affirmative consent will be sought before that information is shared with relevant co-ordinators, team managers and coaches.

Appendix A: Schedule of Annual Club Activities

The following list provides a broad schedule of annual club activities. Each year will be different and reliant on HACT's schedule. The list is not definitive and should be used as broad guide only.

Month	Key Activities
January	<ul style="list-style-type: none"> CL Team nominations due to HACT
February	<ul style="list-style-type: none"> SL Team nominations due to HACT Senior Trial Days Pre-Season Training commences Committee Meeting #1
March	<ul style="list-style-type: none"> Summer Junior and Senior Indoor Season Finishes Junior Come & Try Days Regular Season Training commences Senior Winter Competition commences (late March)
April	<ul style="list-style-type: none"> Junior Winter Competition commences (late April/early May) Hookin2Hockey commences (late April/early May)
May	<ul style="list-style-type: none"> Committee Meeting #2
June	
July	<ul style="list-style-type: none"> Committee Meeting #3
August	<ul style="list-style-type: none"> Winter Senior Competition Regular Season Finishes Committee Meeting #4
September	<ul style="list-style-type: none"> Senior and Junior Outdoor Final Series Indoor nominations due to HACT
October	<ul style="list-style-type: none"> Committee Meeting #5 Senior Presentation Night Junior Presentation Day Club Financial Year Ends (31 October) Indoor Season Commences (late Oct/early Nov)
November	<ul style="list-style-type: none"> Club Finances Audited
December	<ul style="list-style-type: none"> AGM held

Appendix B: References

The following documents are referenced in the By-Laws and can be found through the below links, or through contacting a Committee member.

OCHC:

- OCHC Constitution
- OCHC By-Laws (*this document*)
- OCHC Strategic Plan
- OCHC Annual Budget
- OCHC Office-Bearer Duties
- [OCHC Code of Behaviour](#)
- [OCHC Social Media Policy](#)

Hockey ACT:

- [HACT Injury Portal 1](#)

Hockey Australia:

- [Hockey Australia Code of Conduct](#)

Other Useful References:

- [Sports Integrity Australia – National Integrity Framework \(Complaints, Disputes and Discipline Policy\)](#)
- [Sports Integrity Australia – National Integrity Framework \(Safeguarding Children and Young People Policy\)](#)
- [Sports Integrity Australia – National Integrity Framework \(Member Protection Policy\)](#)
- [Hockey Australia Concussion Policy](#)

Appendix C: Glossary

Abbreviation	Term	Definition
AGM	Annual General Meeting	The yearly meeting where members vote on key matters, including elections and constitutional amendments.
-	By-Laws	Rules that operationalise the Constitution, covering policies, procedures, and committee responsibilities.
CL1 / CL2	Capital League 1 / 2	Senior competitive hockey leagues administered by Hockey ACT.
-	Committee	The governing body of OCHC, responsible for strategic, operational, and financial oversight.
-	Code of Behaviour	The set of behavioural expectations for members, players, coaches, officials, parents, and spectators.
-	Financial Member	A member whose fees and obligations to the club are fully paid.
HACT	Hockey ACT	The governing body for hockey in the Australian Capital Territory.
H2H	Hookin2Hockey	A program to introduce children to hockey, promoting participation and skill development.
-	Junior Members	Members under the age of 18.
-	Life Member	An honorary membership granted in recognition of distinguished service to the club.
MPO	Member Protection Officer	The official responsible for handling complaints regarding behaviour, safety, and protection of members.
-	Office Bearers	Key committee roles with legal requirements including President, Vice-President, Secretary, and Treasurer.
-	Patron	Honorary member who supports the club but is not required to play.
-	Payment Plan	An arrangement allowing members to pay annual fees in instalments.
-	Rounds of Significance	Special themed rounds promoted by Hockey ACT, e.g., Reconciliation Round or Pride Round.
-	Senior Members	Members aged 18+ who participate in club competitions.
-	Selectors	Individuals responsible for selecting players for teams based on performance, ability, and development potential.
SL1 / SL2 / SL3	State League 1 / 2 / 3	Senior competitive hockey leagues administered by Hockey ACT.
-	Strategic Plan	Document outlining the club's long-term goals, priorities, and objectives.
-	Sub-Committee	A smaller group formed by the Committee to manage specific functions like fundraising or coaching.
-	Treasurer	Committee member responsible for financial management of the club.
-	Transfer	Movement of a player to or from another Australian hockey club, requiring clearance as a financial member.
-	Uniforms	Official club playing kit and apparel required for competitions and events.
-	Victimisation	Retaliation, intimidation, or unfair treatment during complaint processes.
-	Non-Consent	Members' preference to not appear in club social media content.